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Dear Parent/Guardian,

Guthrie Street Primary School is looking forward to another great year of teaching and learning and would like to advise you of Guthrie Street Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to continue to provide enhanced learning opportunities, rich experiences and a diverse range of resources for our students. Guthrie Street Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. We are proud of the outstanding programs and learning environment we provide for all students. The School Council recognises the importance of requesting parent payments and contributions to maintain this high quality.

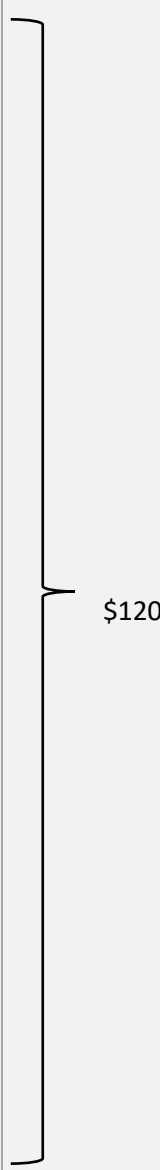
Please find attached details about Guthrie Street Primary Schools Parent Payment schedule for 2023, which includes an overview of what parent payments will contribute towards. All necessary consumable items will be supplied directly to classrooms in bulk and will be distributed to students as and when they are needed.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Brendan Bicknell – Principal

Travis Kreeck – School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Classroom consumables, materials & equipment</p> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading • Science – ingredients, books, shared classroom materials • Mathematics – numeracy blocks, calculators, textbooks, stationery, maths kits • English – book boxes, class sets, novels, readers • Sports – equipment, ribbons, materials • Library – books, subscriptions • Creative Arts/Music – instruments, dress-ups, games • Classroom – pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers. <p>Online subscriptions</p> <ul style="list-style-type: none"> • Essential Assessment • Compass <p>Whole school events</p> <ul style="list-style-type: none"> • Harmony Day • Fun Run • Book Week • NAIDOC Week <p>ICT & STEM</p> <ul style="list-style-type: none"> • provision of iPads and devices from the shared classroom sets • STEM equipment and devices <p>Printing and photocopying of worksheets and learning materials</p>	 <p>\$120</p>
Total Curriculum Contributions	\$

Other Contributions - for non-curriculum items and activities	Amount
Voluntary contributions for technology	\$
Voluntary contributions for playground enhancement	\$
Total Other Contributions	\$

Extra-Curricular Items and Activities – provided on a user-pays basis

Guthrie Street Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please Tick)
<i>Blue Book Bag</i>	\$15	
<i>Interschool winter sports program 5/6</i>	\$ 25	
<i>Excursion levy – which may include the following depending on year level:</i> <ul style="list-style-type: none">• Buses for all Excursions• Athletics Carnival• Interschool Sports• Swimming carnival• Junior Sleepover• Colour Run• Visiting Productions & Incursions• Boxes of Hope• Major Excursions• Mooroopna Pool• Activity Evenings• End of year break-ups which could include Swimming, Cinemas, Fun Fields, etc	\$ 180	
Total Extra-Curricular Items and Activities		\$

School Camps

As these are also on a user-pays basis, consent forms and payment arrangements will be provided in a timely manner once all camps have been organised for 2024.

All camps will have clearly stated payment amounts and finalisations dates, and families will be given sufficient time to make payments.

Financial Support for Families

Guthrie Street Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Joanne Pickles or Brendan Bicknell | P: 03 5821 1944 |

E: Guthrie.street.ps.shepparton@education.vic.gov.au

Total

Category	Totals
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
Total	\$

PARENT NAME: _____ **PARENT SIGNATURE:** _____

Payment methods

- Compass (preferred method) _____ receipt number
- Cash
- EFTPOS
- Direct Deposit to school’s bank account. Commonwealth Bank: 063 527 / 1016 2732

I authorise \$_____ to be charged to my Visa / MasterCard.

Details as follows:

NAME (as on card)																	
CARD NO																	
SIGNATURE																	
CVC		VISA		MASTERCARD		EXPIRY DATE		/									

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

For any further information, please refer to our Parent Reimbursement Policy located on the school website.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.