



SCHOOL TOURS FOR 2025 FOUNDATION STUDENTS

Parents of prospective students are invited to contact the school to book a place on one of the following tours:-

Term 2

April 2024

Tuesday 16 - 11:30am

Thursday 18 - 10am

Monday 22 - 11:30am

May 2024

Thursday 2 - 10am

Wednesday 8 - 5:30pm

(Out of school hours)

Wednesday 15 - 10am

Monday 20 - 9:15am

Wednesday 29 - 10am

June 2024

Tuesday 4 - 10am

Monday 17 - 5:30pm

(Out of school hours)

Thursday 27 - 9:15am

Bookings are essential—
groups of 10 (maximum)
Ph 5821 1944

Where

**GSPS School Office
33-69 Guthrie St
Shepparton**

Guthrie Street Primary School

Your Local Neighbourhood School

State Schools are Great Schools and the schools in the Shepparton Network work together to ensure that your child will receive the same high level of learning and support at each and every school. All students are entitled to attend their closest local school and it is the strong opinion of Principals that your closest school is the best school for you.

In exceptional circumstances, an alternative school may be appropriate. You may be able to enrol in a school that is not your designated neighbourhood school. In this situation, please meet with your local Principal to discuss your schooling options.

To find your designated neighbourhood school, please go to:

<https://www.findmyschool.vic.gov.au/>

At Guthrie Street Primary School we encourage all students to be active, happy and productive learners who continually strive to produce their best.

An opportunity to view our school's quality programs and supportive learning environment will be provided through school tours.

You are also welcome to make an appointment to discuss further any other concerns after a group tour.

Brendan Bicknell
Principal



Our school enrolment information can be found on our website

www.guthriestps.vic.edu.au/enrol

including The Principal's Virtual Tour of the school

Guthrie Street Primary School



www.guthriestps.vic.edu.au/enrol

Our school zone

Our school zone is available on findmyschool.vic.gov.au which hosts the most up-to-date information on schoolzones in Victoria.

Students residing within our school zone are guaranteed a place at our school, which is determined on the basis of your permanent residential address.

Our school manages enrolments using the [Placement Policy](#) to ensure that students have access to their designated neighbourhood school and may enrol at another school, if there are available places.

For more information, you can:

- visit [School zones](#) for answers to frequently asked questions
- call the Victorian School Building Authority (VSBA) on **1800 896 950**
- email the VSBA at vsba@education.vic.gov.au

What you need to do:

1. Contact our school on 5821 1944 to book a school tour or to learn more about our school and the enrolment application process.
2. Download the Foundation (Prep) enrolment information pack from [Enrolling in Foundation \(Prep\)](#) (available from 15 April 2024). This pack includes an application form, which you can also request from school.
3. Submit an enrolment application for Foundation (Prep) **by Friday 26 July 2024**
4. You will be notified of the outcome of your application **between Monday 29 July and Friday 9 August 2024**. If you receive an enrolment offer, you should contact our school to accept the offer by **Friday 23 August 2024**.
5. Take part in enrolment information and transition sessions during Term 4, 2024.
6. Prepare your child to start Foundation (Prep) from **Wednesday 29 January 2025**.
7. Enrolment applications submitted after 26 July 2024 will be processed by our school as they are received, in accordance with the department's Placement Policy.

* **Students who live in the zone and siblings of current students only need to complete a Guthrie Street PS Enrolment form.**

* **Students who live outside the zone need to complete an Application form as per instructions above through the department website. (Available 15 April 2024.)**

Enrolling in primary school for 2025

Starting school is an exciting time for children, parents and carers. We want to help make the enrolment process as easy as possible for you.

In Victoria, your child has the right to attend their designated neighbourhood school (your 'local school') under the *Education and Training Reform Act 2006*.

You can also apply for a place at a school that is not your local school. The school will consider your application in line with the Placement Policy. For more information on the Placement Policy, visit the [Enrolling in school](#) page.



New statewide timeline for Foundation (Prep)

The first year of primary school is called Foundation or Prep. We have released the Foundation enrolment timeline for all Victorian government primary schools to follow (see page 3). The timeline aims to help you understand when and how to enrol your child into Foundation for the 2025 school year.

When should I enrol my child in their first year of primary school?

Your child must be 5 years old by 30 April in the year that they start school.

Schooling is compulsory for children who have turned 6 years old.

To enrol your child in a Victorian government primary school for the 2025 school year, submit an enrolment application to the school by 26 July 2024.

How do I enrol my child in their first year of primary school?

Take these steps to enrol your child in their first year of primary school:

1. Find your local school on the Find my School website (see below).
2. Contact a government primary school to book a school tour or to learn more about the school and the enrolment application process.
3. Download the Foundation (Prep) enrolment information pack from [Enrolling in Foundation \(Prep\)](#). The pack will be available from Monday 15 April 2024 and will include an application form. The school may also provide you with a copy of the form to complete.
4. Submit an enrolment application for Foundation **by Friday 26 July 2024**.
5. You will be notified of the outcome of your application **between Monday 29 July and Friday 9 August 2024**. If you receive an offer, you should accept the offer **by Friday 23 August 2024**.
6. Take part in enrolment information and transition sessions **during Term 4 2024**.
7. Your child will start Foundation **from Wednesday 29 January 2025**.

How do I find my local school?

Find your local school on the Find my School website by following the steps below:

1. Enter findmyschool.vic.gov.au into your browser.
2. Enter your permanent residential address under 'Enter your address to get started'.
3. Select 2025 under 'Enrolment year'. **Note:** 2025 school zones will be available late Term 1, 2024.
4. Select Primary under 'School type'.

The map will then show your address, your local school, and on the left the contact details for the school. If you scroll down, it will also show you the five closest schools to your address.

You can also search by school name under 'Search for school'.

Can my child apply to a government primary school that is not our local school?

Yes, you can apply to schools other than your local school. The school will consider your application in line with the Placement Policy and available space. You can find information on how applications are prioritised on the [Enrolling in school](#) page.

What happens if I receive a letter saying my enrolment application was unsuccessful?

You should apply to enrol your child in another school. Your child is guaranteed a place at their local school. Your child's local school is determined on the basis of their permanent residential address. Visit [Find my School](#) to locate your child's local school. The [Enrolling in school](#) page can also help you to confirm your child's address for enrolment.

You can also appeal the decision. The [Enrolling in Foundation \(Prep\)](#) page has information on the process to appeal an enrolment application outcome.

What happens if I miss the enrolment timeframes?

You can apply to enrol your child into Foundation for the 2025 school year at any time from Term 2, 2024.

While you are asked to submit an enrolment application by Friday 26 July 2024, applications after this date will still be accepted from those families who miss enrolment timelines, move permanent residence or newly arrive to Victoria.

Enrolment applications submitted after 26 July 2024 will be processed by the school as they are received, in accordance with the department's Placement Policy.

Where can I find further information on enrolling in primary school?

You can ask your local primary school for further information on the Foundation enrolment process.

At the start of Term 2, 2024 you can also find an information pack on the Foundation enrolment process on the [Enrolling in Foundation \(Prep\)](#) page.

If you require help translating the information pack, please talk to your local primary school for assistance.

Who do I contact for help?

The Transition Coordinator, Enrolment Officer or Principal of the primary school you want to apply to can help you with any questions you may have about the enrolment process.

Useful links

Please find some useful links below that may be helpful for you as your child starts primary school in 2025:

Find my School – findmyschool.vic.gov.au

Information on school zones – vic.gov.au/school-zones

Enrolling in Foundation (Prep) – vic.gov.au/enrolling-foundation-prep

Enrolling in school – vic.gov.au/how-choose-school-and-enrol

Disability and inclusive education – vic.gov.au/disability-and-inclusive-education

Regional office contacts – vic.gov.au/office-locations-department-education

Timeline for 2024-25

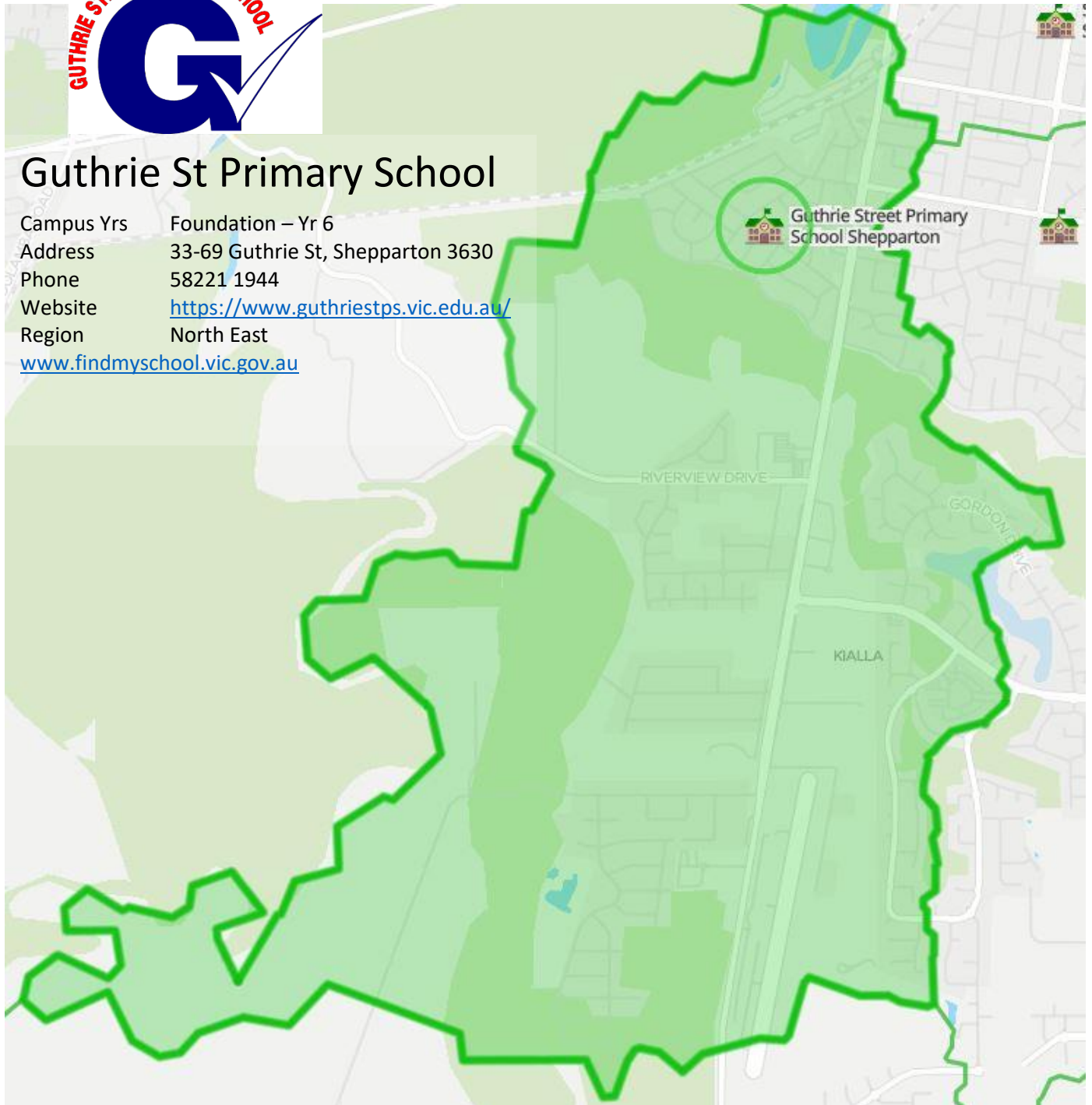
2024 Dates	Activity
Term 2: Monday 15 April 2024 – Friday 28 June 2024	
Terms 1 and 2, 2024	Primary schools conduct tours, information sessions and other activities for families seeking Foundation (Prep) enrolment for their child for 2025.
By the start of Term 2, 2024	School zones for the 2025 school year go live on findmyschool.vic.gov.au Parents and carers should go to findmyschool.vic.gov.au to locate their designated neighbourhood school (local school) for 2025. The Enrolment Information Pack for Parents and Carers is available to download from Enrolling in Foundation (Prep) .
From Week 1, Term 2 2024	Primary schools may distribute the Enrolment Information Packs to prospective families and their local community.
From Week 1, Term 2, 2024	Enrolment applications open – parents and carers submit their completed enrolment application to a government primary school from this date.
Term 3: Monday 15 July 2024 – Friday 20 September 2024	
By Friday 26 July 2024	Enrolment applications due – parents and carers submit their completed enrolment application to a government primary school by this date.
Between Monday 29 July and Friday 9 August 2024	Primary schools notify parents and carers in writing of Foundation (Prep) enrolment outcomes, as per the department's Placement Policy. This may include a letter of offer, a letter confirming enrolment, or an unsuccessful application letter. Parents and carers sent an unsuccessful application letter may start submitting a written appeal to the primary school.
By Friday 23 August 2024	Parents and carers sent a letter of offer indicate acceptance of their child's place by this date.
By Friday 23 August 2024	Closing date for parents and carers to submit a written appeal to a primary school.
By Friday 6 September 2024	Primary schools notify all parents and carers, in writing, of the outcome of their appeal by this date.
By Friday 20 September 2024	Closing date for parents and carers to submit a written appeal with the relevant Regional Director, where they have been unsuccessful with their appeal to the primary school.
Term 4: Monday 7 October 2024 – Friday 20 December 2024	
During Term 4, 2024	Primary schools host transition sessions.
By Friday 1 November 2024	Regions notify all parents and carers in writing of the outcome of Regional Director appeals by this date. This only applies to appeals received by the closing date of Friday 20 September 2024.

GUTHRIE ST PRIMARY SCHOOL DESIGNATED ZONE



Guthrie St Primary School

Campus Yrs Foundation – Yr 6
Address 33-69 Guthrie St, Shepparton 3630
Phone 58221 1944
Website <https://www.guthriestps.vic.edu.au/>
Region North East
www.findmyschool.vic.gov.au



Proof of Residence must be provided.

The following documents will be acceptable depending on:

- Own home - Utility account, ie phone, electricity, gas
- Recent purchase of new home – Letter/Contract from Real Estate Agent
- Renting – 12 month lease agreement

If the zone line intersects the block of land containing your residence, then you have a right to attend either school.



Guthrie Street Primary School Enrolment Policy

BACKGROUND

Guthrie Street Primary School has long been the school of choice for Shepparton families. A steady increase in enrolment numbers between 2000 and 2010 led to the Department of Education and Training placing an enrolment ceiling of 500 students on our school. This decision was made following a site analysis that compared the building to free space ratio for the school and, also took into account that the school was bordered by four roads and was unable to increase its land size. In 2011 School Council supported the introduction of an enrolment ceiling as it ensured that:

- students had an appropriate sized play-space to engage in and enjoy
- teachers had the opportunity to form relationships with students both in their classroom and across the school.
- Principal Class and Student Learning Coordinators had a personalised understanding of the learning needs of each individual student.
- students knew not only the faces but the names of all those who walk through the Guthrie Street school gates.

GUIDELINES FOR IMPLEMENTATION

The Principal of Guthrie Street Primary School has been directed to manage all future enrolments using the following priority order:

- All students who reside within our designated neighbourhood will be provided with a place at our school upon proof of residence* (map attached) or please go to: <https://www.findmyschool.vic.gov.au/>
- Any child living outside the designated neighbourhood whose residential address is closer in distance (by road) to Guthrie Street Primary School than any other Government Primary School will be provided with a place at the school. Hence, these boundaries are always subject to review because of changing demographics. Any prospective enrolments who reside outside the DNB can be accepted from the start of Term 3, ie. mid July.
- All prospective students with a sibling attending Guthrie Street currently, and of the same residential address, will be provided with a place at the school.
- If additional places are available, they will be offered in order of closeness from the student's home to Guthrie Street.
- It is acknowledged that in exceptional circumstances students may be enrolled on compassionate grounds and/or an alternative school may be appropriate, if Guthrie Street Primary School is not your designated neighbourhood school please contact The Principal.
- Returning ex-Guthrie Street students must reside in the zone.

***Note: For an enrolment to be processed families must present proof of home ownership, a 12 month lease agreement or other relevant documents that offer proof of residence.**

GENERAL INFORMATION

- Kinder to Foundation enrolments will open in May each year.
- Enrolment for families moving into our designated neighbourhood from outside Shepparton can occur during the school year.
- Enrolment for families who are currently enrolled at another local Shepparton school can occur at the start of term 1 or term 3 only (as per Shepparton Schools Agreement).
- The parent/guardian and the child will be interviewed by a Principal Class member prior to enrolment to ascertain an appropriate year level and learning program.
- The enrolment procedures of the school will take account of all requirements of laws relating to discrimination, equal opportunity, privacy and immunisation.
- It will be an inclusive school and it will provide programs for all enrollees. A Disability and Impairment Program will cater for students who have special learning needs.
- International students will be enrolled in a manner consistent with the guidelines for enrolment of international students of the Department of Education and Training.
- As a school within the Victorian public school sector, our school will comply with all government and department enrolment requirements.

THIS POLICY WAS RATIFIED by SCHOOL COUNCIL April 2022

GUTHRIE STREET PRIMARY SCHOOL





Parent Technology Platforms

COMPASS and Seesaw apps

How to keep in touch with your child's school news.

The School Newsletter 'Gazette' is available fortnightly on a Tuesday

You will be notified through email and a COMPASS push notification

You can access the Gazette on-line through

- * COMPASS PARENT PORTAL
- * GSPS Website—www.guthriestps.vic.edu.au

Download the COMPASS app from the App Store or Google Play Store for Android devices



Troubleshooting— if you cannot log-on for the first time on iphone, try your computer, laptop or ipad first.

Your username and password is issued upon your child's enrolment.

If you need a new password please contact the school office in person or phone 58211944.

Using our COMPASS Parent Portal you will be able to:

- Access your child's Student Semester Reports
- Book Foundation Students Assessment appointments
- Book your Parent/Teacher Interviews
- View up-to-date attendance information
- Approve or enter upcoming or past absences for your son/daughter
- Update your registered email and mobile number (used for SMS alerts) details
- Download, print and approve upcoming excursions
- Access information regarding upcoming events and news
- Pay School Fees



Seesaw

Download the Seesaw app from the App Store or Google Play Store for Android devices

Seesaw is a great communication tool between teachers, parents and students.

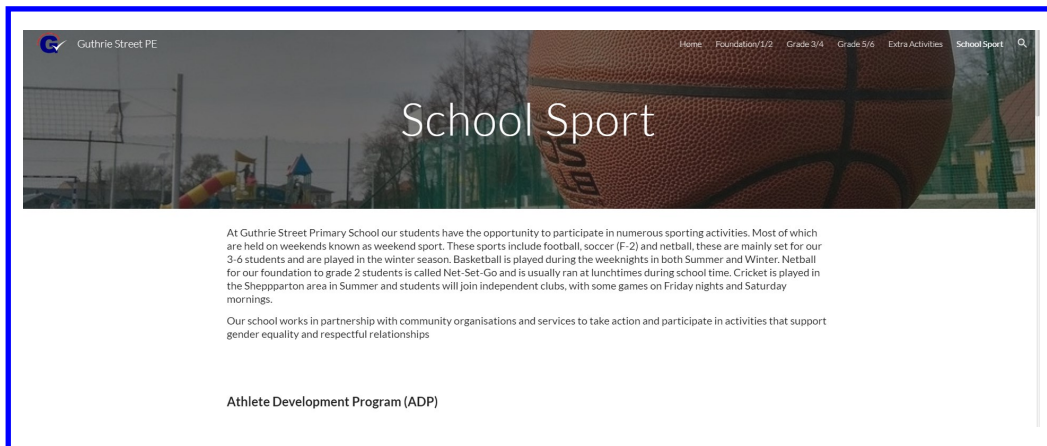
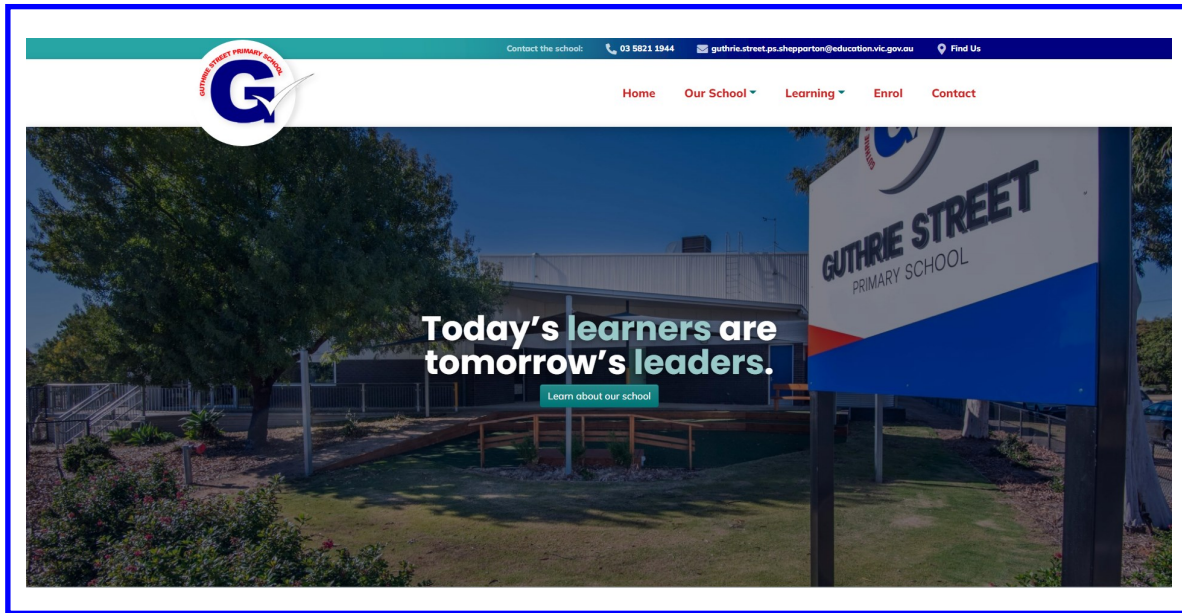
A password is issued on your child's enrolment.

If you need a new password please contact the school office in person or phone 58211944.



Parent Technology Platforms

School & PE Websites —
Qkr!—Facebook—Twitter—Instagram—YouTube



Download the Qkr app to order your child's lunch, buy a school beanie etc.





SHEPPARTON DEAF FACILITY

Deaf Education Program

Supporting Deaf and Hard of Hearing Students

About Our Facility

The Shepparton Deaf Facility based at Guthrie Street Primary School, was established in 1995 to provide for Deaf and hard of hearing children who require 'Intensive Language Support'.

The Facility supports the development of both sign and oral communication modes. Auslan interpreting and speech and listening are integral parts of our bilingual philosophy. Each student has an Individual Learning Plan [ILP] with specific goals based around AusVELS and Deaf Facility Curriculum goals.

How Do we Support Deaf Students?

Students who are Deaf work alongside hearing children of the same age. Students are supported to maintain Deaf and hearing friends. They participate in the same range of activities, subjects and curriculum areas as all other children. Children are also withdrawn to Facility rooms for intensive language, speech, Deaf Studies and English Through Auslan activities. Students also are withdrawn into the Deaf Facility to provide classroom curriculum support and extension.

Our Facility programming and support is based on a Bi-Lingual/Bi-Cultural educational philosophy. This philosophy advocates two languages [Auslan and English] and two cultures [Deaf and Hearing]. To support this approach Languages—Auslan / Deaf Studies is part of the curriculum for all students at Guthrie St Primary School. Developing two languages allows students to choose the language that best meets their needs in various contexts, allowing them full inclusion at all times.

School based support is provided by

- **Teachers of the Deaf** working in partnership with classroom teachers
- **Interpreters** whose responsibility it is to facilitate language between Deaf students and teachers, and Deaf students and hearing students by translating all classroom language into Auslan and English.
- **Deaf Role Models** who support the Languages— Auslan program and work with Deaf children modeling Deaf culture and language, supporting educational progress.

Contact Information

Shepparton Deaf Facility
33-69 Guthrie St
P O Box 1310
SHEPPARTON Vic 3630

Phone: 03 5821 1944
TTY: 03 5821 1345

www.guthriestps.vic.edu.au
guthrie.street.ps.shepparton@education.vic.gov.au





Guthrie Street Primary School Bring Your Own Device (BYOD)



Guthrie Street Primary School will continue to run a BYOD program this year from Yrs 3-6. We prefer Apple iPads for our BYOD program. We have partnered with JB HIFI who have offered iPads at a discounted price for us. A link to the Guthrie St JB HIFI page will be provided upon enrolment.

The purpose of the BYOD program is for devices to provide instant access to a vast number of resources. As well as upskilling students to be prepared for secondary school and further studies. The program also assists flexible learning by allowing students to access information at any time, on any subject and in any classroom.

Current learning programs are not changed with the use of BYOD devices in the classroom. The electronic devices will be used as a tool to assist student learning.

Families may be asked to put some apps on their child's device to assist learning. All students have access to Google Workspace including Google Docs, Slides, Drive & Gmail (3-6) and Microsoft Suite including Word and PowerPoint. Students also have Internet Access to Guthrie Street's filtered service provided by the Victorian Department of Education.

All students/parents have signed an ICT Acceptable Use Agreement. Early in Term One, classroom teachers will let students know when they can start bringing in devices to use in the classroom.

iPads are owned by families and students are free to have their own apps / photos / music on their device. iPads will be used for learning purposes only at Guthrie Street and no free time will be allowed on student iPads whilst the devices are at school.

Guthrie Street Primary School has many policies, rules and guidelines to support the BYOD program. If you require any more information please contact -

Michael Donovan—Michael.Donovan@education.vic.gov.au
Ian Wright—Ian.Wright@education.vic.gov.au
or phone 5821 1944



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Guthrie Street School Song

It takes all kind of children
To make this great wide world
And all of us are special
And all should be heard

None of us feel afraid
When here is where we play
When anyone's in need
We will stand beside indeed

At Guthrie Street
Is the school I really care about
If I travel near or far
I'll always thank the start I got at Guthrie Street

We all stand as one
We are proud to sing this song
To let all know near and far
Exactly who we are

We are safe we are secure
To learn share and explore
Many helping hands are here
Let us all give one big cheer

Chorus twice

Alt Chorus
Guthrie Street is the school I will remember
And no matter where I roam
It's the place I did call home was Guthrie Street